**NAME**

Address, City, Province, Postal Code

807-111-2222 / your\_email@wherever.com

**SKILLS & QUALIFICATIONS**

* See some examples below:
* Over 5 years’ experience working in the construction industry
* WHMIS Certificate (2023)
* Experience working on a construction site and around heavy machinery
* Established skills in shipping/receiving; packaging, loading, unloading
* Basic mechanical skills; experienced in operating basic hand tools, drills, saws, grinders, etc.
* Excellent interpersonal skills, and able to work independently with minimal supervision

**WORK EXPERIENCE**

**Position Title**  From Year – To Year

Company Name City, Province

* Be specific to what you did in your position, see examples below
* Summarize your list of duties performed, keeping it between 4- 6 bullet points
* Watch out for spelling/grammar errors (i.e. Customer Service, Night Stalker), spell check will not pick words that are spelled correctly. It doesn’t recognize words used out of proper context
* Do not use the word "I" within your resume, save that for your cover letter
* Remember this is the tool you are using to sell yourself, don’t be modest!

**Yard Worker** 2014 – 2016

Scrap Yard Thunder Bay, ON

* Loaded and unload scrap metal from trucks and moved material to allocated areas in yard
* Maintained cleanliness of yard and ensured material was safely piled to avoid material from falling
* Operated two-way radios and other communication equipment with other members of the team
* Reported accidents, incidents and or environmental issues to management and kept accurate documentation

**Labourer** 2012 – 2013

Road Construction Group Thunder Bay, ON

* Unloaded tools, prepared, and stocked building site materials
* Followed project instructions from construction supervisor
* Directed traffic safely around the construction or road maintenance site
* Safely operated a variety of tools including pressure washers, jackhammers, drills, saws, grinders, and blowtorches

**Labourer** 2009 – 2012

Construction Group Thunder Bay, ON

* Loaded, unloaded, and transported construction materials
* Assisted in framing houses, walls and building roofs, erecting, and dismantling concrete forms and scaffolds
* Cleaned up job site at end of each day

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**EDUCATION**

**Program Name**  2013 – 2015

School Name City, Province

* Feel free to add some key takeaways from your program!
* Did you do any major projects in your course? Talk about what the project was, results and your key takeaways so you can add some individuality to your resume!

**Grade 12 Diploma**  2008 – 2012

School Name City, Province

**TRAINING / CERTIFICATES**

* WHMIS Certificate
* Working at Heights Training
* Lock Out/ Tag Out Procedures Training
* First Aid/CPR Level C with AED

**REFERENCES**

References will be supplied upon request